



### OUR COMMITMENT

We are committed to help people reach their full potential. Through training our desire is to assist individuals to grow and develop their skills. We provide a supportive and caring environment that encourages individuals to start "dreaming again."

## City Life Inc

City Life Training Centre is an Registered Training Organisation that is able to provide accredited training offered in partnership with Unity College (registered Provider No. 6330)

City Life Inc is a registered not for profit established in 1989, to provide emergency accommodation and support to those in the community.

To address the needs highlighted by our outreach service and bridge the gap for our clients, we initiated a training centre as part of our organisation. Our desire is to provide a "safe place" in which training can be delivered in an environment that fosters innovative integrated learning and personal development.

Our classes are smaller in size. We have caring and patient trainers who are committed to the learning process. They assist to reflect the diverse needs of the learners. Their expert training and learning experiences encourages and assists each of our learners to reach their full potential.



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## Current Courses & Dates for Semester 2, 2010

Offered in partnership with Unity College  
(Registered Provider No. 6330)



# City Life Training Courses Available

## BASIC COMPUTER CLASSES

These classes are especially designed for those who have no computer skills and would like to be able to start to use a PC more confidently.

It is open to all ages and no prior knowledge is needed

This course runs Mondays from 9:30am to 11 am

Bookings are essential. We have an ongoing intake into this class.

Cost \$5.00 per class

## FOLLOW WORKPLACE HYGIENE PROCEDURES (SITXOHS002A)

Gain knowledge and hands on experience in the area of basic food handling skills. This short course will equip and keep you up to date with current laws in the food industry and assist in employment within the hospitality sector.

This course runs on the 1st Saturday of each month 10am to 2pm. Other times are available, please contact us for options.

Class size a minimum of 5 students

Cost \$70

*(A Statement of Attainment will be issued at the completion of the course )*

## CERTIFICATE II IN BUSINESS (BSB20107)

Take the first step in understanding the world of business and office administration. This course will introduce you to a range of skills with emphasis on developing a general understanding of workplace culture and employer expectations. This is a nationally accredited course. It has been designed especially for individuals who have had little or no experience in the business environment.

The course is conducted on Tuesdays & Thursdays 9:30am to 3:30pm over a 16 week period.

Cost \$950 *(Please Discuss Payment options at interview)*

Start date: 20th July 2010

Class size — *a minimum of 5 students*

## CERTIFICATE II HOSPITALITY (SIT20207)

Are you interested in a career in the hospitality industry but have little or no experience?

This course will prepare you and give you the skills and knowledge required to work in a range of venues, from a cafe, restaurant, hotels and catering organisations. The course will cover fundamental commercial cooking skills, food presentation, and the implementation of food safety requirements.

This Course is conducted on Wednesday and Fridays 9:30 - 4:00pm over a 16 week period

Offered in partnership with Unity College (Registered Provider No. 6330)



Start date: July 14 2010

This is a nationally accredited course

Cost: \$950 *(Please Discuss Payment options at interview)*

## BIBLICAL INTRODUCTIONS

This course discusses the nature of the Bible and present day Christian life and practice.

We will examine the basis for believing the authority of the scriptures and provide a general background to the Bible. By the end of the course students should be able to identify and defend the grounds upon which Christians believe the Bible to be the basis for Christian faith and living. A Statement of Attainment will be issued on completion of the course.

This course is conducted on Monday evenings 7:00 -9:00pm over 15 weeks

Start date; Monday July 12th 2010

Cost: \$180 *(Please Discuss Payment options at interview)*  
*This is an accredited course and can go towards obtaining a Certificate IV in Christian Ministry and Theology*

Class Size—a minimum of 6

## CERTIFICATE IV IN TRAINING AND ASSESSMENT (TAA40104) - Fast Track

Five day intensive for experience trainers and teachers cost including all workbooks

27 Sept- 1st October 2010

Cost: \$1400

For More details on any of the courses offered please ring: 9770 0660 .